

# BROCKWOOD PARK SCHOOL



## Financial Terms & Conditions

1. Fees are payable in sterling one month in advance by one of the following methods:
  - One instalment, the full year's fees in August
  - In two instalments, August & December
  - In three instalments, August, December & MarchIn exceptional circumstances fees may be paid in accordance with a specified schedule agreed in writing before the term begins. All fees and sundries bills that are in arrears for more than one month will accrue interest at 8% per annum above base rate plus a late payment charge of £250.
2. The Governors of the School set the School fees payable. A term's notice in writing will be given regarding any changes for the following academic year.
3. No refund of fees can be given for absence except for serious illness confirmed by a medical certificate.
4. In the event that Directors ask a student to leave the School during a term, there will be no refund of that term's fees and fee deposit.
5. Notice of withdrawal: Unless otherwise stated, a student contracts to remain in the School until such time that notice is given of their withdrawal. If notice of withdrawal is not given in writing to either of the Co-Principals one full term prior to the students departure from the school, then the next term's fees are due in full on the date stipulated.
6. Refund of the fee deposit: Fee deposits will be refunded within two months of the student's departure. Fee deposits will not be returned if the student does not enter the school, if insufficient notice is given or if a student is asked to leave. Any outstanding charges may be deducted from the deposit.
7. Methods of payments:
  - a. Directly to our bank account: If you use this method please add £10.00 to cover bank charges. ***Please ask your bank to include your child's name as a reference on all transactions.***  
  
Bank Details:  
National Westminster Bank, 5 East Street, Alresford, Hampshire, SO24 9XA, UK  
Account Name: Krishnamurti Foundation Trust Limited  
Bank Sort Code: 51-61-09  
Bank Account No: 04128966  
IBAN No: GB67 NWBK 51610904128966  
SWIFT No/BIC: NWBKGB2L
  - b. Please make cheques payable to 'Brockwood Park School' with the students name written clearly on the reverse. For cheques drawn outside the UK please add £10.00 to cover bank charges.

**This form *must* be signed and returned regardless of your method of payment**

### **BILLING INFORMATION:**

Please provide details of name and address for billing purposes:

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### STUDENT DETAILS

First Name: _____	Middle Name: _____	Last Name: _____
Date of Birth: _____	Male/Female: _____	Preferred Name: _____

### FEES and CHARGES

Fees: £15,700 per annum	Refundable Deposit: £1,300.00
Linen and Laundry: £50.00 per annum	School Bank: £50.00 per term
Late payment charge: £250.00 per term	Interest charged 8% above base rate

#### This payment is for:

- Refundable fees deposit £1,300 - to be paid prior to your child joining Brockwood
- Linen & laundry £50 per year
- School Bank £50 per term

#### Payment Options for School Fees (please tick your chosen payment option):

- One instalment of £15,700 to be received by 1<sup>st</sup> August
- Two instalments, £7,100 to be received by 1<sup>st</sup> August, and £8,900 to be received by 1<sup>st</sup> December
- Three instalments, £6,600 to be received by 1<sup>st</sup> August, £4,400 to be received by 1<sup>st</sup> December and £5,300 to be received by 1<sup>st</sup> March

If payment is not received within the set time frame a late payment charge could be levied (£250), and interest charged at the above rate. Any additional extras incurred by your son/daughter will be billed to you at the end of each term and payment will be due before the commencement of the following term. Any bank charges incurred with your preferred payment method, but not included with your payment, will be charged to your account.

**Parents should sign the completed form to confirm that they have read, understood and agree to the Terms and Conditions stated and those contained within the Contract.**

\*I/We agree to be bound by the Terms and Conditions as stated.

\*I/We agree that \*I/We will be jointly and severally liable for the payment of all School Fees and other such charges that may be due. \*Please delete words which do not apply

Signature of Parents(s)

**(Both to sign where appropriate)**

(1)	(2)
Date:	Date:
Please print name:	Please print name:

### How you can Help Brockwood

The School fees at Brockwood are amongst the lowest in the UK for an independent boarding school. On average, schools charge £20,000 per-annum. We have kept our fees low in order to ensure entry to Brockwood is achievable for students from a wide range of backgrounds. We further support the diversity of the student body by offering means-tested bursaries to deserving students. Each year more than one third of our students receive bursary assistance and we seek donations in order to ensure this is possible.

If you value the education Brockwood is providing, and would like to assist us in maintaining the unique character of the School, please consider making a donation to the Brockwood Bursary Fund. All donations directly benefit students and the School.

Please return the enclosed form with a cheque or credit card details to make a donation. If you are making your donation within the UK please remember to tick the 'Gift Aid' box as we can recover 28p for every £1 that you give, making you money go even further.